

Central Area Local Human Rights Committee Meeting
Virginia Motor Sports Park
Wednesday, July 13, 2011 at 10:00AM

Committee Members Present:

Monica Lucas	Carol Gittman
Edward Barlow	Rachel Hill
Paul Coleman	
Felicia Daniels	
Ronald Tucker	

Human Rights Advocate Representation:

Beverly Garnes, Human Rights Manager

Central Area LHRC Secretary

Fabri D. Claiborne

Affiliates Absent:

Negril, Inc.	Strategic Youth Services
Angelic Homes	The Outreach Foundation
Rest Assured, LLC	Guiding Lights, LLC
Family Face 2 Face Services	
New Hope Home	
Guiding Light, LLC	
Put Family First, LLC	

Affiliates Present:

Deatrice Delk	Extreme Counseling
Danielle Hunt	Phase One
Jamie Faulcon	Metro Area Support Services
Kimberly Jones	Karisma Consulting
Thelma Jones	Karisma Consulting
Cameron Dailey	Exceptional Treasures
Lisa Charles	A New Idea Clinical Counseling, LLC
Patrick A. Davis.	Delivering H.O.P.E. Human Services, Inc.
Mory Bamba	NBRS, LLC
Evelyn Brenyah	Future Generation
Ovelton Malone	LEVOC Family Services
Ron Brown	Middleton Gee Community Group
Tania Judon-Winston	Legacy Family Services, LLC

I. Call to Order

- a. Chair, Monica Lucas called the Central Area Local Human Rights Committee meeting to order at 10:15am at the Virginia Motor Sports Park.

II. Establishment of a Quorum:

- a. The following committee members were present including Monica Lucas, Paul Coleman, Felecia Daniels, Ronald Tucker, Rachel Hill, Carol Gittman and Edward Barlow which provided a substantial body of persons to conduct the business of the committee.

III. Approval of Minutes

- a. A review of the minutes from the April 13, 2011 meeting was completed. A motion was made by Paul Coleman and seconded by Felecia Daniels to accept the minutes with corrections.

IV. Financial Report

- a. The financial report was presented by Danielle Hunt. Ms. Hunt reported all expenses as of Wednesday, July 13, 2011.
 1. The account balance to date is \$3,654.64
 2. The affiliates who have paid are as follows:
 - a. Middleton G Community Group Home
 - b. New Beginning
 - c. Legacy Family Services
 - d. Angelic Homes
 - e. Exceptional Treasures
 - f. Future Generations
 - g. A New Idea Clinical Consultants
 - h. Family Face 2 Face Services
 - i. Karisma Consulting
 - j. Rest Assured
 - k. Delivering Hope Human Services
 - l. Put Family First
 - m. Delivering Hope
 - n. Future Generations
 - o. Guiding Lives
 - p. Evolve
 - q. Levoc
 - r. Phase One
 - s. Extreme Counseling Solutions

3. The affiliates who have not paid are as follows:

- a. Outreach Foundation
- b. Family Guidance
- c. Strategic Youth Solutions
- d. Metro Area Support
- e. Negril

Mr. Ovelton Malone brought to the attention of the affiliates that due to the EIN attached to the bank account of affiliate funds, a tax return must be filled by September 2011. The follow up regarding this issue is the responsibility of the affiliates.

Monica informed the members that the State Human Rights guidelines are now in effect as of July 1, 2011. As a part of the Cooperative Agreement the LHRC members can no longer make a motion to accept the financial report. The affiliates agreed that they would still like to receive a copy of the financial report.

V. Old Business

At this time Ms. Lucas gave a brief overview to clarify and address any questions in regards to the Cooperative Agreement and By-laws.

- a. Ms. Lucas informed the affiliates that if they have not submitted their 2010 Annual Report, please do so by July 29, 2011.

VI. Advocate's Report

- a. Beverly Garnes briefly discussed the new quarterly report forms. The forms will be due during the next CA LHRC meeting on October 12, 2011. Also, the new Annual Report form will be due January 1, 2012. Mrs. Garnes also discussed the need for a LHRC floater.

Possible "floating" LHRC member: *The Subcommittee continued its discussion of the feasibility of the SHRC temporarily appointing a Code-mandated member from another LHRC to the LHRC without the member. The Subcommittee decided that this is an appropriate solution to ensure consumer and healthcare provider input into hearings, which the Subcommittee considers the most critical function of an LHRC. The Subcommittee recommends a process in which one consumer representative and one healthcare provider representative be identified in each of the Regions, who would be available for temporary assignment to another LHRC to participate in fact-finding hearings. The Subcommittee recommends piloting this in one region, and requests that the Office of Human Rights recommend the region based on the number of vacancies and hearings.* The "floating" LHRC member will be piloted in Region IV.

VII. New Business

a. Program/Service Expansion Requests:

- i. Delivering H.O.P.E, Patrick Davis and Future Generation: Evelyn Brenyah presented an affiliation request for their Mental Health Support Program. Each gave a description of services to be rendered and the demographics. Mr. Barlow ensured to remind them, when affiliated with more than one service, a separate quarterly reporting form must be submitted for each licensed program provided under each affiliate organization.

Paul Coleman made a motion to accept the Mental Health Support program of Future Generation and seconded by Edward Barlow.

Paul Coleman made a motion to accept the Mental Health Support program of Delivering H.O.P.E and seconded by Carol Gittman.

VIII. Human Rights Quarterly Activity Reporting:

Reports from each provider on events occurring during the reporting period of March 30, 2011 –June 29, 2011.

- **Karisma Consulting –**
Intensive In-Home
 - No activity to report. No program changes.**Mental Health Support**
 - No activity to report. No program changes.
- **The Outreach Foundation** – No incidents or allegations to report. No program changes.
- **LEVOC Family Services** – No activity or program changes to report.
- **Evolve Therapeutic Counseling Services** – No Report Submitted
- **Phase One** - No allegations to report.
- **Metro Area Support Services** – No activity to report. Once new client

- **Guiding Lights** - No allegations to report.
Received license for Mental Health Support
Two QMHPs terminated
One LEHMP hired
One QMHP hired
Updated Human Rights Policy and Procedures
Mental Health Support Policies and Procedures completed
- **Guiding Lives, Inc.** - No allegations to report. No program changes.
They are still in the licensing process.
- **New Beginning Residential Services** – No Report Submitted
- **Middleton Gee Community Home** – No allegation to report. No program changes.
- **Exceptional Treasures:** No allegations to report. No program changes to report
- **Legacy Family Services:** No incidents or complaints to report. No program changes. They have received their first client.
- **Delivering H.O.P.E** – No incidents or allegations to report. No program changes. On June 1, 2011 they were awarded its Annual License.
- **Future Generation Youth Services** – One incident of inappropriate behavior.
 1. Hired 4 QMHP
 2. 14 Clients
 3. Awaiting the approval of program modification for Mental Health Support.
- **A New Idea Clinical Consulting, LLC** – No activity or program changes to report. Not yet licensed.
- **Family Guidance, Inc.-** No Report Submitted
- **Angelic Homes, LLC/Intensive In-Home** : No Report Submitted
- **Extreme Counseling Solution, Inc.** – No Report Submitted
- **Strategic Youth Services, LLC.** – No Report Submitted
- **Negril** – No Report Submitted

A motion to accept affiliate reports as read was given by Paul Coleman and seconded by Ronald Tucker.

IX. The Best of Times, The Worst of Times: Paul Coleman, Vice Chair

- a. Mr. Coleman announced that today's meeting will be his last meeting, due to decisions he deemed unethical.
- b. The current meeting location will be undergoing renovations around October 2011, therefore a new meeting location must be found.
- c. Beverly Garnes presented Paul with a Certificate of Appreciation.

X. Chairperson's Comments

XI. Other Actions:

XII. Adjournment

- a. There being no further business, the meeting was adjourned at 12:20 PM. The next regular scheduled meeting will be held Wednesday, October 12, 2011.

Monica Lucas, Chair

(Date)